



# Grinnell

UNITED METHODIST CHURCH

## DIRECTOR OF WORSHIP & CARE

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Grinnell United Methodist Church is looking for a Director of Worship and Care serves full-time to assist the church in accomplishing its mission of growing in Christ while loving and serving all.

The Director of Worship and Care collaborates with the Senior Pastor to provide direction and leadership for the gathered worship experiences on Sunday mornings including service design, welcome teams, worship teams, technical teams, and all related aspects to the church's worship gatherings. Additionally, this position provides direction and leadership for the congregational care systems and needs of the church. This position reports to the Senior Pastor.

### **Care Ministry Responsibilities:**

- Recruit, train, and develop the Congregational Care Team in order to assist the pastoral team in caring for the needs of the congregation, with the Director of Worship and Care acting as the leader of this team.
- Regularly evaluate, with appropriate staff, the homebound congregants to be visited each month.
- Maintain a system to organize Congregational Care Team visits to congregants.
- Collaborate with church staff to ensure funeral visitations are appropriately staffed and supported.
- Delegate the delivery of meals to the ill, homebound, or bereaved families by members of the Congregational Care Team.

### **Worship Ministry Responsibilities:**

- Oversee all worship and musical elements for the church, both in-person and online.
- Develop a team that is fully qualified to serve the Lord by serving one another to lead the congregation in worship, both in-person and online.
- Work in partnership with the Senior Pastor to plan worship services with attention given to a congregant's experience from the time they enter the worship space to the time they leave it. This includes online worship.
- Develop greeting and usher teams to ensure the creation of a welcoming environment for worship, with an emphasis on identifying and following up with first-time visitors.
- Follow-up with first time guests in a timely and personalized manner.
- Schedule musicians, participants in the worship service, tech team members, greeters, and ushers for weekend services as well as special events.
- Provide regular training to worship ministry team members including musicians, participants in the worship service, tech team members, greeters, and ushers.
- Distribute all materials for worship service musicians in a timely manner.
- Create and load media into appropriate computers before rehearsals begin.
- Provide leadership and support to the area of Audio/Visual and schedule team members who assist with troubleshooting.
- Work to regularly identify, invite, mentor, and empower congregants to participate in the worship ministry of the church.
- Plan and lead worship services in other environments at the church and in the community as necessary.
- Pastor, coach, and care for worship service volunteers. Key leaders are given the opportunity to attend other services, conferences, and meetings that will help equip them for the work of ministry.

**Qualified candidates can send their resume along with a cover letter to [renee.wilson@ministryarchitects.com](mailto:renee.wilson@ministryarchitects.com).**